

Agenda for Woodlands Masjid Shura meeting Jan 16, 2016

- Start 7:00 am
- Review of last meeting minutes
 - Minutes were approved unchanged
- Update from AD meeting
 - This year AD meeting monthly – AD to appoint alternative if unable to attend
 - AD meetings will be held on alternating weekdays and weekends (2nd Wednesday 7 pm and 2nd Saturday 11 am) from month to month
 - Membership drive – due date March 31, aggressive campaign using both form and website, no cash for membership payments will be accepted.
 - Target 10% increase in membership
 - Need security whenever there is a gathering; school, Friday prayers, Eid, Ramadan, etc. use common sense. Need to work on this for Sunday school.
 - Emergency procedure to be developed after we get security manual.
 - Outreach programs needed. Coordinate with ISGH
 - Youth program will need to be regular
 - Sister program – specific resource for sisters and youth from ISGH (Sh Abdullah Oduro) – need to engage whenever possible.
 - Government affairs - regular invite to masjid.
 - ISGH app ready for download
 - Construction policy manual update will be sent – review when received
 - ISGH event calendar on website
 - Bylaws online
 - Minutes of shura meetings are to be sent to general secretary after approval by shura.
 - Local projects, if approved following procedures cannot be overruled by ISGH officials.
 - Open carry gun signage expected end of Jan.
 - Share event details with central committee and other masjids.
- Committee activity update
 - Education – next meeting
 - Finance – next meeting
 - Youth affairs – next meeting
 - Construction committee
 - Meeting with Br Hilal after Shura meeting to discuss sister area expansion
 - Zakat committee – next meeting
 - Dawah – next meeting
 - Social and Sisters
 - Notes from meeting with sisters and social committee below:
 - Meeting started 6:15 pm

 - Br Ahmed shared current thinking related to planned expansion of the sisters praying area.

- Request to look into possibility of adding one more toilet in the sisters wudhu area
 - During walkaround an alternative plan was put together. Br Ahmed and the construction committee will get with architect and engineers to assess feasibility of the alternative, as well as cost and time estimates.
 - Sisters were asked to come up with planned activities for 2016. A preliminary plan is there. Shura request is for the sisters to meet and agree on the plan and share with shura.
 - Sisters asked to look at generating a directory of Muslim businesses in the area. This will be looked at with the revamp of the website.
 - Sisters asked if, for Ramadan, the roofed area next to the masjid could be enclosed and ac'ed. The shura will investigate with the construction committee and get back on this as soon as possible.
 - The meeting adjourned at 7:15.
- Maintenance – next meeting
- Communication and website – next meeting
- February event Feb 12-13 update
 - Sh's
 - Abdulbary Yahya
 - Mujahid Fletcher
 - Abdullah Oduro
 - Theme – Unity in Diversity
 - Need approval from ISGH for speakers
 - Flyer to be done over the weekend for sharing with ISGH and other masjids
 - Khutbah at Woodlands Masjid on Friday Feb 12 by Sh Abdulbary Yahya
 - Meals to be arranged, provide, ask for donations
 - Tent to be considered – after finalization of agenda.
- Security review
 - Update after receipt of updated manual
- Communication plan
- Townhall agenda and preparations
 - Projection and sound to be started by Br Sameer
 - Feb 5th to be confirmed with Sh Yahya.
 - Sh Yahya going away gift and speech
 - Preparations required – ensure all committees updated and have plan for 2016
 - Agenda
 - State of the Masjid
 - Summary of committees – contact points to send highlights for presentation plan 2016 to Br Ahmed
 - Sunday school update by Sh Abd Smith

- Round table Q&A
- AOB
 - Ramadan
 - Need to confirm Taraweh reciters. Br Sameer to contact Br Shafiq (last year's lead) and others to arrange.
 - Sheikh contract close out
 - Br Ahmed to ensure all details are covered. PTO and actual days worked paid in full. Agree on schedule till departure. Close out agreement to state obligations on both sides have been met, no outstanding issues (payments and other obligations)
 - Ground rules for future shura meetings – not covered
 - Sh Eyad status
 - No definite information. Sh Yahya to continue Saturday morning classes if possible.
 - Next Friday CAIR event – flyer to be sent out over the weekend. Topic to concentrate on children's situations. Arranged dinner from Zamani.
 - Strategic planning committee suggested to be formed to focus on long term Masjid initiatives. Should be task of Shura? To be discussed next meeting.

End of meeting 8:30 am.