

Agenda for Woodlands Masjid Shura meeting Feb 6, 2016

- Meeting started 06:40
- Discuss with Br Nihal Siddiqe (beautification committee)
 - Ideas for plants and trees around the property for esthetics
 - Ideas cross several committees, construction, youth, dawah
 - Contact community to advice of upcoming activities – email, contribute to cost and planting activities
 - Identify gardener, landscaper
 - Estimate budget
 - Shura contact: Br Sameer
 - Progress report next meeting
- Review of minutes of Jan 30 meeting
 - Approved
- Review of notes from Feb 3, 2016
 - Responsibilities of shura contact
 - Process of committee members selection and appointment
 - Approved
- Priorities for masjid
 - Shura priorities 3 main, active committees, construction master plan, imam search
 - Each committee 2-3 main priorities – contact points to discuss with committees and report back
- February event Feb 12-13 update
 - Sh's confirmed - Abdulbary Yahya, Mujahid Fletcher, Abdullah Oduro
 - Needs to send invoice for travel to be reimbursed by ISGH upon arrival
 - Rooms for Sh Fletcher to be resolved
 - Br Ayman to book room for Sh Abdelbary
 - Theme – Unity in Diversity
 - Agenda outline to be done and fleshed out - done
 - Discuss and agree on gifts for speakers, amount to be confirmed through Whatsapp vote. Check for Abdelbary to be considered.
 - Flyer and email circulation to be done for sharing with ISGH and other masjids – done, needs update – resend Monday Feb 8.
 - Khutbah at Woodlands Masjid on Friday Feb 12 by Sh Abdulbary Yahya
 - Meals to be arranged, provide, ask for donations – easy meals Saturday
- Security review
 - Br Ahmed to send manual - pending
 - Br Ayman to send recommendations from survey – pending
 - To discuss once we have list of possible security actions
- Committee activity update
 - Define committee responsibilities
 - Contact to work with committee to propose and present to shura

- No committee meetings in shura meeting
- Target date for committee members confirmation
 - Vote on all committees Feb 18, after Maghrib
- AOB
 - Ramadan
 - Need to confirm Taraweh reciters. Br Sameer to contact Br Shafiq (last year's lead) and others to arrange. Br Shafiq confirmed. Backup to be identified – ongoing.
 - Identify resources for Ikhtikaf, Tahajud and weekend lectures, Br Ramez, Taher
 - Compensation to different parties to be set and confirmed.
 - \$4,000 for Br Shafiq
 - Amount to be agreed for Tahajud. If Sh Mamdouh payment to R&S
 - Sh search committee to be formed
 - Shura to form committee over next period
 - Each shura member to suggest 2 names, confirm next meeting
 - Plan to cover activities while we search
 - Prayer schedule, Fajr and Isha confirmed parties
 - Identify persons and let them work out schedule and program, Sh Taher and Br Ramez to organize.
 - Lecture schedule under education
 - ISGH Membership drive
 - Desk at Jumu'ah, with forms and computer
 - Email and ask for volunteers - Ron
 - Sh Eyad discuss Saturday Fajr Tafseer class. Start date and compensation to be confirmed with Br Ramez and Br Ahmed conferring and discussing with Sh Eyad.
 - Closing Sh Yahya contract. No vacation days left. Br Ayubi, or Br Sameer to prepare contract close out letter. Pay through Feb 15. All agreed.
 - Sh Abd Smith review and update contract for school
 - Area rep for non represented zip codes. Br Said Anwar volunteered.
 - Email request for rep volunteers and reply by Thursday
 - Up/down vote on Friday
- Next meeting Feb 18, after Isha
- Meeting close 9:45