

## Agenda for Woodlands Masjid Shura meeting Mar 5, 2016

- Meeting start: 08:40
- Review of minutes of Feb 18 meeting
  - Approved
- Confirm area rep for non represented zip codes – Br Syed Anwar
  - Confirmed. Swearing in done.
- Confirmation of committee members
  - Standing committees and members
    - Beautification: Current members are lead br Nihal Siddiqui & members br Nadeem Jamil – Confirmed – need to check with Br Nadeem.
    - Dawah: Current members are Sr Sonia & Br Mujtaba. Confirmed
    - Finance: Current members lead Salahudin Ayoubi & members Shamsur Rahman, Sameer - Confirmed
    - Sisters & Social: Sisters: Sr. Iffat, Sr. Shamaila. Social Sr. Heba Ramez, Sr. Wafa. Confirmed. Expect some members to drop out.
    - Zakat: current members lead Atif Shahzad, members Ayman Khalil, Sr Jackie. Confirmed
  - New committees and members
    - Education – Sr Tazeen, Dr. Youssef, Sr Sonia, Dr Arselan, Dr Nadeem – Confirmed Dr Youssef and designated as lead. Need to confirm others next time.
    - Dawah – Vajih Khan - Confirmed
    - Sisters and social – Mordiah Mohamad Sah – Confirmed. Additional sister to be discussed next meeting
    - Construction – Sameer, Ron, Ramez, Roger, Ayman, Atif, Dr Kharbat all confirmed.
    - Youth – Dr Youssef - Confirmed
    - Maintenance – Br Sameer - Confirmed
    - Communication and website
    - Sheikh search
    - Zakat – Br Ramez - Confirmed
- Education committee update
  - Adult programs (see full write up below)
    - Will be sent via e-mail
    - Sister Rashda offered to teach English class. To be organized. Compensation to be agreed upon. Email notification with teacher qualifications to be sent for interest and commitment.
    - Sister Sophia can teach Arabic class. No compensation. Br Ramez to confirm interest.
    - Sister Tajweed class still being organized.
    - Compensation for all to be agreed upon – set compensation per lecture regardless of origin of lecturer. Add payment for mileage and incidentals as appropriate. Suggest for Sh Ismail \$75. Sh Mamdouh (R&S) – \$

- 150/week (may be low - check with Champion). Mujahid/Oduro \$ 100+\$50 for mileage etc. Sh Salah \$300, ask secretary. Sh Hassan appropriate gift.
  - Suggested registration/attendance fee per class per participant for sisters classes
  - Lecture for next year's school can be organized before school year end. March 19? Ramez to check with audience on availability. Compensation \$500 ok.
- Priorities for masjid – not discussed
  - Shura priorities 3 main, active committees, construction master plan, imam search
  - Each committee 2-3 main priorities – contact points to discuss with committees and report back
- February event Feb 12-13 review – not discussed
  - The good the bad and the ugly
  - Plan for next event
- Security review – not discussed
  - Br Ahmed to send manual - pending
  - Br Ayman to send recommendations from survey – pending
  - To discuss once we have list of possible security actions
- Committee activity update
- AOB
  - Sr Erum request to use masjid for youth event and dinner April 8<sup>th</sup>.
    - Request confirmed. Details to be confirmed.
  - Ramadan
    - Need to confirm Taraweh reciters. Br Shafiq confirmed. Backup to be identified – this needs to be sorted very soon. Discuss at next meeting.
    - Identify resources for Ikhtikaf, Tahajud and weekend lectures, Br Ramez, Taher. If Sh Mamdouh, we will need to let him know soonest before he makes other arrangements.
    - Compensation to different parties to be set and confirmed.
      - \$4,000 for Br Shafiq
      - Amount to be agreed for Tahajud. If Sh Mamdouh payment to R&S
  - Sh search committee to be formed
    - Shura to form committee over next period
      - Each shura member to suggest 2 names, confirm next meeting
    - Plan to cover activities while we search
      - Prayer schedule, Fajr and Isha confirmed parties
        - Identify persons and let them work out schedule and program, Sh Taher and Br Ramez to organize.
      - Lecture schedule under education

- Sh Mamdouh can be available for regular programs while we search, but we need to let him know and agree on what. Otherwise he may still be able to do ad-hoc lectures and such, but there will not be a schedule and cannot be relied upon to be regular.
- ISGH Membership drive
  - Desk at Jumu'ah, with forms and computer
  - Email and ask for volunteers
- Sh Eyad discuss Saturday Fajr Tafseer class. Start date and compensation to be confirmed with Br Ramez and Br Ahmed conferring and discussing with Sh Eyad. Done. Sh Eyad not available, will be done by Sh Mamdouh
- Closing Sh Yahya contract. No vacation days left. Br Ayubi, or Br Sameer to prepare contract close out letter. Pay through Feb 15. Done
- Next meeting March 19 after Fajr (to be confirmed)
- Meeting adjourned at: 09:00

#### ADULT CLASSES SCHEDULE NEXT 3 MONTHS

- First Friday of each month (March 4, April 1, May 6) : Sh. Hassan
- Third Friday of each month (March 25, April 22, May 27) : Sh. Ismail
- Mar 11: Dr Abdualhamid Moursy
- Mar 18: Dr Mujtaba
- April 8: Dr Salah Al Sawy
- April 29: EMPETY
- May 13: Mujahid Fletcher
- May 20: Abdullah Odouro
- Sister Fiqh Class: every Thursday 09:00 am to 11:00 am by Sh. Mamdouh - \$ 5 each session as attendance fees
- After Fajr Quran: every Saturday by Sh. Mamdouh (Free)

plus the above in the Google calendar we have also

- Arabic Adult Lady Class: each Thursday 10 am to 11 am by Sister Sophie (she taught Arabic lady classes in Saudi Arabia for more than 7 years) - class is free
- English Adult Class: each Tuesday and Thursday 10 am to 11 am by Sister Rashda (She has a graduated degree in Education from Sam Houston university) - \$ 5 each week as attendance fees

For the classes, please register through the education secretary by emailing send an email the registration form.