

## Minutes from Woodlands Masjid Shura meeting April 21, 2016

- Review of minutes of April 7 meeting
  - Approved
- Ramadan
  - Arrangements agreed.
  - Hafiz Talha visit prior to Ramadan (mid May) - need to clarify khatira during tahajud.
  - General masjid cleaning Saturday before Ramadan start
- Sunday school principal job description
  - Being reviewed by education committee. Br Ramez will send amended job description to shura for review and discussion and approval.
    - Met last Sunday. Not yet finalized – to be presented at next meeting
- Committee activity update
  - Sh search committee
    - Job description agreed. Start posting and search.
  - Sisters/social committee – scope of responsibilities.
    - Cleaning will be directed by maintenance.
    - Email communication to community to remind to inform social committee of events to allow enough time for arrangements
  - Construction committee – master plan (septic tank solution, parking, facilities)
    - Find engineering company to develop master plan - ongoing
  - Maintenance committee
    - Damage from flood. Fence needs to be fixed. Report to be sent to ISGH for insurance claim.
- AOB
  - ISGH Membership drive – extended till April 30
  - Remind community not to send masjid related emails themselves, but only through official channels
  - Br Vajih will arrange dinner 4/23. Br Vajih and Sr Iffat will organize.
  - Arrange for policeman to direct parking for Friday and janaza prayers
  - April 30 dinner arrangement interfaith - follow up with Br Mujtaba
- Next meeting 5/5