

Shura Meeting Feb 7 – minutes

Meeting start 8:30 pm

Review and approval of Jan 24 meeting minutes

- Motion to approve - approved
- Minutes will be posted on website

Imam offer letter and job description to be forward to NZD

- Motion to approve - approved
- Sh search committee to provide job description

Update on the vacant shura council seat

- Waiting for volunteers from community – Feb 13 deadline

Adding committees new members

- Hagg Saed for Zakat committee - approved

Formal approval for the Electrician invoice \$2500

- Motion to approve - approved

Formal approval for security guard contract

- AD to send contract for review by shura

Update on construction activity

- Drawings for external building almost complete
- Will send to contractors for quotes

48 hrs rule for approving items

- Not approved - To be reviewed if there is an issue
- For urgent matters call

Ramadan preparation

- Plan A – Imam
- Plan B – Identify backup option (call Abdullah Smith to check availability after clarity on Imam), Taraweh backup available from Masjid Mariam

AOB

- Wednesday noon open house
  - Make Friday – alternative optional – test website with sign up to be constructed for review
- Finances to be reviewed after quarter 1 and additional fundraisers to be considered
- Security

- Window film approved
- Security system provisionally approved – total cost to be reviewed
- 2<sup>nd</sup> gate to be completed and closed – lock and secure
- Locksmith for doors and collection boxes required

Meeting adjourned 10:00

Next meeting Feb 21